



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS BASE

ALBANY, GEORGIA 31704-5000

BO 4400.63

804-2

B300

16 Apr 90

BASE ORDER 4400.63

From: Commanding General
To: Distribution List

Subj: MINI-BILL OF MATERIEL (BOM) REQUIREMENTS

Ref: (a) MCO P4790.3
(b) MCO P4400.76A
(c) DoDI 7220.29-H (NOTAL)
(d) NavCompt Manual, Vol. V, Appendix C (NOTAL)
(e) DoD 4000.25-2-M (NOTAL)

1. Purpose. To provide guidance and procedures in the use of the Mini-BOM in support of scheduled maintenance projects.

2. Background. The Mini-BOM program was established to ensure that items having long lead time and high-dollar value, and items known to have problems with attainability are available for prepositioning to support scheduled maintenance projects. This concept evolved because the Marine Corps Industrial Fund (MCIF) is prohibited from ordering materiel required to repair or rebuild items of equipment until a funded project order is received from the customer. Because Operation and Maintenance, Marine Corps Funding revolves around fiscal year appropriations, monies do not become available until the beginning of the fiscal year in which the work is to be performed. Candidate Mini-BOM items are funded by the Department of Navy Stock Fund, Marine Corps Division, through the Materiel Divisions (Codes 872/B850).

3. Information. Reference (a) provides policy and procedures for the management of depot maintenance in the Marine Corps. The stockage criteria and range of items to be stocked in support of scheduled maintenance projects are governed by guidance provided by this Order. Requisitions placed on order by the Direct Support Stock Control for support of the Mini-BOM will not exceed 10 percent of the total cost of material for any given fiscal year per paragraph 2100.2c(3)(d)(1) of reference (a).

4. Action

a. Directors, Repair Divisions (Codes 880/B300); Maintenance Directorate

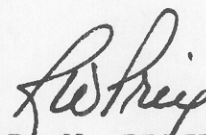
(1) Submit eligible Mini-BOM requirements to the Materiel Divisions (Codes 872/B850) with an information copy to the

portion that can be used and provide disposition instructions for the remaining items.

(6) Provide sufficient funds to the DMA's to cover the actual reimbursement dollars for those Mini-BOM requirements in which no credit was received.

5. Concurrence. This Order has been coordinated with and concurred in by both MCLB's, Albany and Barstow.

6. Applicability. This Order is not applicable to the Blount Island Command.



R. W. PRICE
Executive Director
for Logistics Operations

DISTRIBUTION: D plus
CG, Barstow B800 (8), B300 (4), B112 (2), B160 (1)

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2 Notify the ILSD (Codes 830/840) of the potential reimbursable dollar value and provide them a list of excess materiel reported to the Materiel Divisions. At a minimum, the following information will be provided:

- a NSN.
- b End item application.
- c Applicable MWSLIN and fiscal year.
- d Quantity (original and revised).
- e Unit cost.
- f Potential dollars required for reimbursement.

3 Process excess Mini-BOM materiel resulting from customer initiated deletions to rebuild or inspect, repair only as necessary program requirements per paragraph 051406 of reference (c). Excess Mini-BOM materiel resulting from an overbuy on the part of the Depot Maintenance Activities (DMA) or from program changes initiated by the DMA's will be the responsibility of the DMA's pursuant to paragraph 33005 of reference (c).

4 Provide notification of potential reimbursement to the ILSD (Codes 830/840) no later than 30 days after receipt of customer initiated decreases or deletion to program requirements.

(4) Credit excess MCIF procured materiel remaining from the completed job to the original job order per paragraph 05C402.7b of reference (d).

(5) Notify the ILSD (Codes 830/840) of actual reimbursement dollar(s) identifying the supporting non-reimbursable requirements and process the accounting transactions necessary for the reimbursement.

b. Directors, Materiel Divisions (Codes 870/B800); Storage and Distribution Directorate

(1) Act as the source of supply for selected consumable or expendable Mini-BOM materiel requirements. Normally, requisitions will be initiated no sooner than one procurement lead time from the date the materiel will be required. However, if an item has historically been difficult to procure and the lead time has been erratic and difficult to compute, then the item manager must use judgment as to when to initiate the requisition. The overriding factor will be timely support to the DMA's. If sufficient data is not available on local records, contact the appropriate integrated materiel manager requesting availability and estimated availability date.